

Go to your Linoit page and choose "My Canvasses" at the top of the page

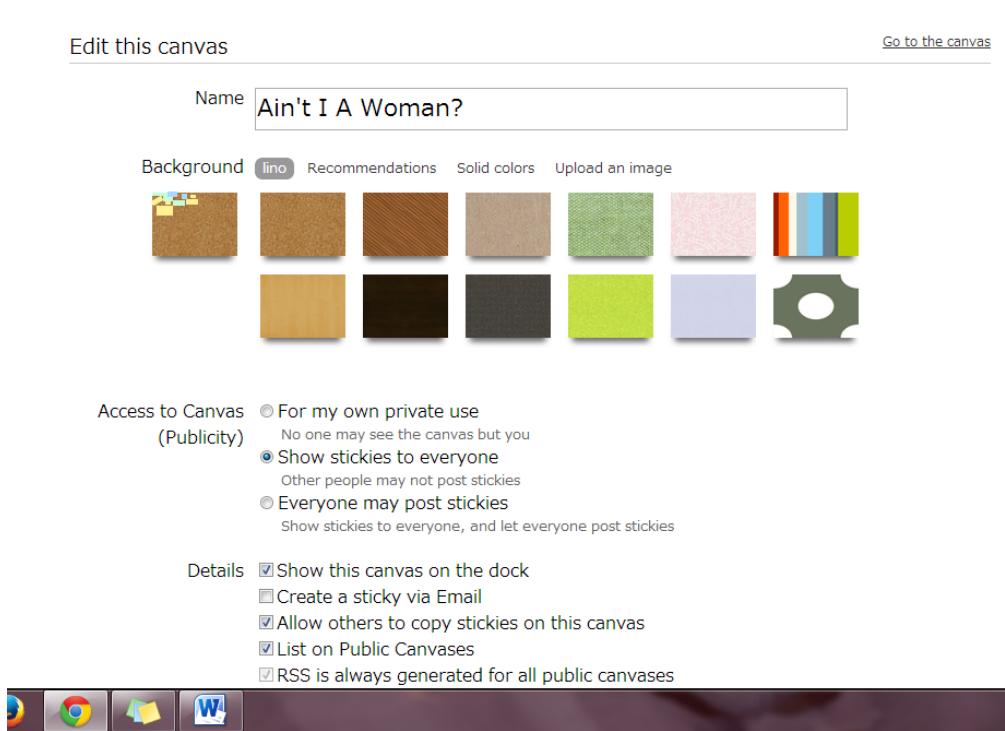
The screenshot shows the Linoit interface. At the top, there's a navigation bar with 'My Page | My Groups | Preferences | Logout | Help'. Below that is a yellow header with the user's name 'Imallardghs' and a search bar. The main content area is titled 'My Canvasses' and includes a sub-header 'You can create as many canvasses as you like!'. A grid of canvas thumbnails is displayed, each with a title and a 'More»' link. To the right, there's a 'Tasks' section for 'Today Sat, Dec 14' and 'Tomorrow Sun, Dec 15', both showing 'No task'. Below that is a 'My Groups' section with two groups: 'English IV 2nd Block' and '3rd Block English I'. At the bottom of the page, there's a 'Updated Canvasses' section with the sub-header 'What's new!'. The Windows taskbar is visible at the very bottom.

Find your canvass from the list and choose "Preferences" under the name of the canvass.

The screenshot shows the 'Preferences' page for a canvas. It features a table with the following columns: Canvas Name, Date, Access to Canvas (Publicity), Notify me when someone posted a sticky, and Show this canvas on the dock. Each row represents a canvas with its specific settings. The canvases listed are 'Main', 'About Men', 'Ain't I A Woman?', 'All Over But the Shoutin', 'Being a Man', 'British Lit SLO Review #1', and 'Cary Passage #2'. The 'Access to Canvas (Publicity)' column shows options like 'For my own private use' and 'Everyone may post stickies'. The 'Notify me when someone posted a sticky' and 'Show this canvas on the dock' columns have checkboxes, all of which are checked. The Windows taskbar is visible at the bottom.

Canvas Name	Date	Access to Canvas (Publicity)	Notify me when someone posted a sticky	Show this canvas on the dock
Main	Feb 5	For my own private use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
About Men	Oct 10	Everyone may post stickies	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ain't I A Woman?	3 weeks ago	Everyone may post stickies	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
All Over But the Shoutin	Aug 15	For my own private use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Being a Man	Oct 11	Everyone may post stickies	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
British Lit SLO Review #1	5 days ago	Everyone may post stickies	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Cary Passage #2	4 days ago	Everyone may post stickies	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Scroll down to "Access to Canvas" and choose "Show Stickies to Everyone" then scroll down and choose "Save"



Then open the canvass and choose the "l" on the template to get the new URL address to send to me. Copy the top URL address and paste it into an email to me. You have to do this step because the old URL will not work after you change preferences.

